

**LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
August 7, 2013**

Members Present: Chairman Kevin Boette & Fred Douglas

Staff Present: Interim TA Burton Reynolds, Admin Asst Cindi Hasty, RA Kent Perry and Police Lt. Rance Dewart

Public Present: Mark Schultz, Lee Mayhew and Brandy Brook Rd. residents (Bob and Jennifer Howe, Scott and Stephanie Roper and Russell and Laurie Haskell)

Media Present: Jessie Salisbury

Recorder: Pauline Ball

Approval of Minutes, Manifests, and Items For Signature:

The Board addressed all items that needed their signature.

Appointments:

6:30 p.m. Highway Department Update

RA Kent Perry addressed the improvement project on Center Road saying that he was two weeks ahead of schedule, the reconstruction of the road base has been completed without any serious problems; drainage improvements have worked well and the road surface is ready for base coat paving which is a one day project. In preparation of that paving, he has been cutting down a few trees that are too near the road edge. After paving is done, he will address the cosmetic work along the edge of Center Road. Mr. Reynolds asked the road agent to meet with him next Tuesday, July 13th to go over the highway (year to date) budget. Although some invoices are still coming in, **RA Perry** thought that he has kept close to the amount allocated. He noted that the price for paving was locked in and he still has encumbered and block grant funds available.

RA Perry said that he would be working on Gutterson Lane on Thursday and will lay down ½ inch crushed stone; then he will work on the repair to the Turner stone wall.

RA Perry said that he received a call from a Homeland Security representative concerning the proposed bridge/culvert reconstruction on Johnson Corner Road. They will meet on August 19th around 1:00 p.m. for a site visit. Mr. Reynolds agreed to join the road agent for that meeting. Mr. Reynolds also mentioned that they should hear sometime in late November/December on whether or not the funding for the project will be available.

6:45 p.m. Police Department Update

Lt. Deware said that the twelve letters were sent out to prospective candidates for the full time position. Three candidates took the test and all passed. After oral testing is completed on August 2nd, interviews will be scheduled for the selected candidates that will be conducted by Burton Reynolds and himself. He also mentioned that there is one part time NH certified applicant that is presently working with the Hillsboro Sheriff's Dept. and with the Temple-Greenville Police Dept. He has recently completed a background check and is very familiar with the history of Lyndeborough; this applicant would only need field training. **Lt. Deware** told the Board that the application deadline for the Police Academy is August 20th so that they would be looking at the next class beginning in January.

Lt. Deware said that Officer Zack Byam made a recent DWI arrest and that they are about half way through the speed detail grants which will expire on September 15th. He was skeptical that the remaining number could be fulfilled by that deadline but they can be rolled into next year, if not completed in time. He also submitted his application to the Board for the chief of police position.

7:00 p.m. Fire Department Update

No update was given because Fire Chief McQuade was not able to attend the meeting.

Community Open Forum:
Brandy Brook Road Residents re: Pavement

Jennifer Howe, referring to her question at the March town meeting concerning paving of town roads, asked the Board who was responsible for making the decision on which town roads will be paved and which roads will revert back to gravel. She said that the residents who were present for this meeting were opposed to Brandy Brook Road going back to a dirt road.

Chairman Boette responded that the discussion process begins with the Selectmen but the Budget Committee makes the final decision. **RA Perry** stated that he alone cannot sway the Budget Committee when requesting funds to pave town roads; Brandy Brook residents must express their feelings by attending the Selectmen, CIP and Budget meetings. **Chairman Boette**, in his opinion, did not think there was any value in going back to dirt because of the additional expense in maintenance.

Bob Howe reminded the Board that, at one time, the road was on the schedule to be paved but it was moved back and never done. **RA Perry**, after being asked what the cost would be to address this road, said that it would take approximately \$10,000 for preparation and \$25,000 to pave; the road is "gone."

After listening to the comments from the Brandy Brook Road residents,

VOTE: Selectman Douglas made a motion to have the road agent put together a preliminary study on the cost of adding these road repairs to the budget. Chairman Boette seconded the motion and the VOTE in favor of the motion was unanimous.

Stephanie Roper also asked that another dead end sign be placed on Brandy Brook Road because they have been experiencing damage to their new lawn from motorist who needs to turn around when they reach their residence.

Referring again to the road issue, **Chairman Boette** stressed the need for residents to come to meetings being held by the Selectmen, CIP and Budget Committees; this is the only way their concerns will be heard and addressed.

Lee Mayhew asked Chairman Boette when they could discuss the memo presented at the July 24th meeting concerning fifteen (15) discussion points on ways to improve town governance and operations. The minutes noted that Chairman Boette replied to the effect that he thought things were going well. In Mr. Mayhew's opinion, things can and should be better and that was the purpose of the letter. He was taking umbrage to this remark. He said that the memo was prepared by individuals who have over thirty (30 years of experience in municipal governance and Chairman Boette only has two years. **Chairman Boette** replied that he has also served on the Budget Committee. Mr. Mayhew continued that the memo was created for growth and improvement. To not set a date for discussion and plan to discuss these items is a disservice to the community. It is their intent to have a good and constructive discussion which would involve listening, understanding of processes and compromise for the good and growth of the community.

Chairman Boette responded that he was not in favor of doing anything until TA Thorndike returned from medical leave and able to be involved in any changes. Until then, it will remain in the forefront of items to be discussed.

New Business:

- **CIP Process and Timeline**

Mr. Reynolds explained that the CIP committee members will meet in late September through October to begin the discussion process with all town department heads. He said that last years forms have been saved in a computer program and letters with new forms will be sent out and completed prior to scheduled meetings.

Old Business:

- **G & K Contract Update**

Referring to the recent discussions concerning the G & K contract, **Mr. Reynolds** said that they recently received an August invoice from G & K which included an increase in pricing. The Board asked Mr. Reynolds to determine the penalty cost incurred if the G & K contract was terminated and to estimate cost for the additional yearly increases of the remaining contract; this should be compared with a new contract with Unifirst.

- **NRPC Road Counters Update**

Mr. Reynolds and the Board discussed the road count data supplied by NRPC. This function is done every other year and according to the data it was done last spring. Center Road and Mountain Road are the busiest town roads. Cram Hill Road and Johnson Corner are next on the list with heavy traffic; these roads also are listed on the priority list for guardrails. Because there wasn't any data on Pettingill Hill Road, Mr. Reynolds would check on it.

- **Chief of Police – Status Update**

Chairman Boette, referring to the Oral Board, said that the Milford Chief of Police has accepted an invitation to participate in the exercise. He also received an acceptance to participate from the NH State Troop B commander and he will contact the Wilton Chief this week and extend an invitation.

Chairman Boette also stated that a number of interested citizens have mentioned that they want to participate on the citizen panel.

Items not on the agenda:

- **Year to date numbers**

Mr. Reynolds said that he would have a report for the next meeting after he reviews a few more details. He has not seen any blatant problems but may have to make a few adjustments.

- **Security systems**

The Board and Mr. Reynolds briefly discussed the need to begin generating numbers on such items as security systems for town buildings, i.e. a motion detection and panic alarm for the library, fire detection for the town barn, burglary alarms for Center Hall, the artillery shed and the new EMD garage. **Selectman Douglas** suggested obtaining a quote from Amherst Fire and Security. **Chairman Boette** also suggested presenting the cost under the Administration budget. **Selectman Douglas** cautioned that a monitoring contract should be read thoroughly because the language in the document is very important.

- **Rental request**

Ms. Hasty asked the Board to waive the rental fee for Kathy Mottau who has requested the use of Center Hall on October 26th.

VOTE: Selectman Douglas made a motion to waive the October 26th rental fee, as requested. Chairman Boette seconded the motion and the VOTE in favor of the waiver was unanimous.

Adjournment:

All scheduled items having been addressed, the public meeting was closed at 7:45 p.m.

Date: July 7, 2013

Pauline Ball, Recorder

Kevin J. Boette
Chairman

Arnie Byam III

Fred Douglas

APPROVED BY THE BOARD OF SELECTMEN ON AUGUST 21, 2013